

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
OCTOBER 11, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, October 11, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Street Commissioner Jeffrey Theising was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on September 27, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS. The claims against the City from September 9, 2016 to October 6, 2016 were presented to and examined by the board. A motion was made by Timothy Bell and seconded by Nancy Eckerle to adopt the claims. Motion carried 3-0.

PROCLAMATION

Mayor Seitz read a proclamation proclaiming the week of October 17-22, 2016 as Disabled American Veterans [DAV] Forget-Me-Not week.

LANE CLOSURE

Becky Hopf, representing Krazy About Kidz located at 583 Northwood Avenue, requested the closure of the south lane of Northwood Avenue from Westwood Blvd. to the empty field west of the Krazy About Kidz daycare center on Friday, October 21, 2016 from 6:00 p.m. to 9:00 p.m. to accommodate parking for an annual Halloween Party at the daycare center. Because this area has a center turn lane, closing one lane has not caused problems in the past.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit Krazy About Kidz to close a portion of the south lane of Northwood Ave. on October 21, 2016, from 6:00 p.m. to 9:00 p.m. Motion carried 3-0.

BLOCK SIDEWALK

Jamey Baglan from Boeckman's Furniture at 512 Main Street, asked permission to block the sidewalk in the back of the building along 5th Street while the south side of the building is being refurbished. They will use a scissors lift. The work will begin on October 24th and will take 3-4 weeks.

Mayor Seitz asked if they need to block off any parking spaces. Baglan said they plan to use the loading zone space but will probably need more spaces.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give Boeckman's Furniture permission to close the sidewalk and parking spaces on 5th Street beginning October 24, 2016 for 3-4 weeks. Motion carried 3-0.

USE CITY PROPERTY FOR CONCERTS

Mayor Seitz said the Dubois County Visitors Center/Tourism Commission is submitting a grant application to hold a concert series from May to November 2017 and want to use the City property north of First Street between Main and Jackson Streets. For grant purposes, the area must be a blighted area.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to give permission to use the property north of First Street between Main and Jackson Streets for a 2017 concert series contingent upon receipt of the grant. Motion carried 3-0.

REPORTS

Fire Chief Kenneth Hochgesang reported that October 9-16, 2016 is fire prevention week. He said fire drills will be conducted at the schools and tours of the fire station will be given.

SPECIAL MEETING

City Engineer Chad Hurm said he needs to advertise for bids for the demolition project at 107 Jackson Street and asked the Board to hold a special meeting on October 27, 2016 at 7:30 a.m. to open the bids.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give permission for the Board of Public Works and Safety to hold a special meeting on October 27, 2016 at 7:30 a.m. for that purpose. Motion carried 3-0.

DEED

City Attorney Renee Kabrick asked the Board to accept a right-of-way deed for Leopold Street from 13th to 14th Streets.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept a right-of-way deed for Leopold Street from 13th to 14th Streets. Motion carried 3-0.

GROUND LEASE

Bill Kaiser, representing Boxer Girl, asked for tentative approval of a 99-year ground lease between the City of Jasper and River Centre. They want to lease the City's property that is surrounded by Jackson, Main, First, and Second Streets for parking for Boxer Girl's development of the former Jasper Cabinet Company property. He said approval would be contingent upon legal review.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the City Attorney to review and enter into a ground lease agreement with Boxer Girl for parking for River Centre. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:31 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 25th day of October, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer